

# GOVERNANCE NARRATIVE

## COMMUNITY VOICE

### AFFINITY & SUB REGIONAL TABLES

The tables are vision setters that consist of 3 major structures which include: 90 SPA-Based Micrograntees, 12 Affinity Hub Leads, and 8 Table Partner Leads. The tables will conduct an outreach and engagement process to gather data and feedback from disinvested communities, advise on needs, and co-create strategies.

## VALIDATOR

### STEERING COMMITTEE

The steering committee of HRTC has validating authority on important decisions related to strategy design and will consider data and input from different committees to prioritize implementation projects. Decisions will be based on data and need analysis, as well as input from the CERF Affinity & Subregional Tables.

### STEWARDSHIP COMMITTEE

The stewardship committee oversees resource management and usage, implements hub structure and steering committee decisions, and provides various resources.

## FACILITATOR

## Affinity & Sub Regional Tables

### Role Defined:

- **SPA-Based Micrograntees** are responsible for a specific thematic area within each SPA, EX: Youth in SPA 1-9. Their duties include gathering relevant data and community input, responding to data analysis, advising on key needs, co-creating economic development strategies, and summarizing concepts to inform the CERF planning process. They also hold monthly meetings and provide public updates to ensure hard-to-reach constituents have access to information.
- **Affinity Hub Leads** facilitate regular conversations within their respective affinity areas, respond to data analysis, identify community needs, share information with other community/business/industry cluster tables, provide capacity-building resources for community participation, and gather feedback and decisions from community members across Affinity and Subregional Tables. Their primary focus is to facilitate the flow of information regarding HRTC priorities between stakeholders and the Steering Committee.
- **Table Partner Leads**, meanwhile, support the work of small businesses, economic development, and other underrepresented populations that require additional data gathering and in-depth planning.

### Representation:

- There are 90 SPA-Based Micrograntees, 12 Affinity Hub Leads, and 8 Table Partner Leads.
- The Affinity & Sub Regional Tables are made up of all of the required stakeholder groups identified in the SFP.

## STEERING COMMITTEE

### Role Defined:

- As the validating body, the Steering Committee incorporates the feedback and data received from the Affinity and Subregional tables. They make informed decisions on items related to the design and implementation of HRTC strategies for the region based on information and guidance from the Affinity and Sub Regional Tables, and governance structure as a whole.
- This committee will be responsible for deciding on key points such as budget allocation, goals/outcomes and types of data, outreach and engagement strategy, regional strategy (Phase 1), and economic development and transition roadmap project strategies to prioritize for implementation projects (Phase 2). These decisions will be based on data and need analysis, as well as input from the Affinity and Subregional Tables and the Stewardship Committee.

### Representation:

- The Steering Committee will be comprised of 33 elected representatives of critical voices from government, labor, business, industry, and community stakeholders that serve as the primary decision-making body for the High Road Transition Collaborative.
- A supermajority of the seats on the Steering Committee is dedicated to community-based leaders of disinvested communities, rooted in grassroots and community-based organizations. Priority will be given to leaders of organizations committed to equity, environmental justice, and advocacy for disinvested communities.
- The Fiscal Agent and Regional Convener will have non-voting seats on the Steering Committee.

## STEWARDSHIP COMMITTEE

### Role Defined:

- Responsible for overseeing the management and proper use of resources within an organization. One of their main tasks is to review data analysis, which involves examining data to identify trends, patterns, and insights that can be used to make informed decisions.
- Responsible for summarizing the concepts shared by data analysts with the steering committee. This involves taking complex technical information and presenting it in a way that is understandable and actionable for the rest of the collaborative.
- Plays a primary role in the implementation of decisions made by the steering committee. They ensure that decisions are carried out effectively and efficiently.
- Provides resources for training and capacity building, communications, ongoing engagement, contracting, and subcontracting. This includes identifying training needs, developing training programs, and providing support for communication and engagement initiatives. They also oversee the contracting and subcontracting process, ensuring that contracts are awarded fairly and that vendors are held accountable for delivering quality work.

### Representation:

The Stewardship Committee is comprised of the Convener and Fiscal Agent.