



California Community Foundation's LA n Sync Initiative Wildfire Recovery and Resilience RFP Checklist

NOI Submission Deadline: Monday, May 12, 2025, 4:59:59 PM PST
Proposal Submission Deadline: Friday, May 30, 2025, 4:59:59 PM PST
Submission Instructions: **NOIs** - Submit NOIs via email to lansync@calfund.org by the appropriate deadline listed above. **Proposal Submissions** – Submit all proposal materials via the [CCF Wildfire Recovery and Resilience Submission Form](#) by the appropriate deadline listed above.
Application Questions: Email lansync@calfund.org. Questions will be accepted up until May 12th, 2025, 4:59:59 PM PST
Award Information: \$1,000,000 funding opportunity. See Section III of this RFP for more information on maximum funding requests.
Funding Categories: Grant writing support; Capacity building support

All Wildfire Recovery and Resilience RFP Proposals must include:

- ☐ A Cover Page
- ☐ A Table of Contents
- ☐ An **Executive Summary** that includes the type of funding requested (capacity building grant, grant writing support, or a blend), the proposed wildfire recovery strategy, and the funding amount.
- ☐ A **Public Funding History** statement
- ☐ A **Proposal Narrative** that includes the benefits to impacted communities and a brief overview of the groups involved in the project
- ☐ A **Detailed Budget** as a separate Excel workbook file that includes a budget summary, budget narrative, and additional items as outlined in the RFP. Please note: Applicants requesting grant-writing support through LA n Sync are exempt from submitting a budget. Please see Section 'XV. Budget' of the RFP for more detailed information.
- ☐ **Attachment 1:** Conflict of Interest Form
- ☐ **Attachment 2:** Notice Regarding CA's Public Records Act
- ☐ **Attachment 3:** Contractor Checklist

To ensure clarity and consistency, applicants must follow the standardized format outlined in Section "X. Proposal Requirements & Submission" and Section "XV. Budget" of the RFP. Proposals that do not meet these formatting and submission guidelines may be considered incomplete and may be disqualified from review.

Before Submitting Your Proposal Please Double Check Your Project Meets the Eligible Applicants Requirements ☒:

1. **Lead Applicants:** Eligible lead applicants include community-based organizations (CBOs), nonprofit organizations, non-governmental organizations (NGOs), labor organizations, academic institutions, or local government entities. For-profit entities are not eligible to act as the lead applicant but may participate within a consortium led by an eligible organization.

2. **Geographic Requirement:** The lead applicant organization must be based in Los Angeles County.
3. **Consortiums:** Applicants are encouraged to form consortiums, defined as collaborative groups consisting of at least two stakeholders, including CBOs, nonprofits, governmental organizations, labor organizations, academic institutions, local governments, or appropriate for-profit entities (not serving as the lead applicant).

For up-to-date information about the RFP, please visit: <https://pages.lacerf.org/wildfire>